



THE HOUSING AUTHORITY OF THE CITY OF ORANGE  
340 THOMAS BOULEVARD  
ORANGE, NEW JERSEY 07050

Walter D. McNeil, Jr., Ph.D.  
Executive Director

**REQUEST FOR PROPOSAL**

**INFORMATION TECHNOLOGY AND SECURITY SUPPORT  
SERVICES FOR THE**

**ORANGE HOUSING AUTHORITY**

**340 Thomas Boulevard  
Orange, New Jersey**

**2026**

## **INFORMATION FOR BIDDERS**

The Housing Authority of the City of Orange, New Jersey (HACONJ) invites qualified and experienced vendors to submit proposals to provide comprehensive Information Technology and Security Support Services. The selected vendor will deliver endpoint management, help desk support, cybersecurity, network administration, website support, Microsoft 365 security management, and a strategic data migration plan.

The ideal vendor will resolve computer systems and network issues in accordance with standard and acceptable maintenance and support benchmarks. The successful vendor will be expected to organize HELP DESK service calls efficiently and to ensure that there is NO significant computer downtime during normal working hours, generally 8:00 AM to 5:00 PM, Monday through Friday. The vendor is expected to report on the status of technology issues and communicate effectively with HACONJ departments.

HACONJ seeks a technology partner who can not only maintain the current IT environment but also guide the organization through a modernization effort, including the migration of on-premises file server data to Microsoft SharePoint within Microsoft 365.

The contract for services will specifically include the following:

- 1) Initial assessment
- 2) Endpoint Support (Approximately 40 Windows 11 Endpoints)
- 3) File Server to Sharepoint Migration Project
- 4) Network Support (Including Wi-Fi and Local Networking)
- 5) Website Support
- 6) Microsoft 365 Environment Security
- 7) Cybersecurity Services
- 8) Cyber Risk Certification Services
- 9) Strategic IT Planning

## **Orange Housing Authority**

### **Bid Notice Date: June 1, 2026**

Notice is hereby given that the Orange Housing Authority, Orange, New Jersey, will accept sealed bids until **2:00 p.m. (local time), Wednesday July 15, 2026**, for the following project:

### **INFORMATION TECHNOLOGY AND SECURITY SUPPORT SERVICES**

**FOR,**

**ORANGE HOUSING AUTHORITY**

**340 Thomas Boulevard**

**Orange, New Jersey**

At **2:35 p.m. (local time), Wednesday July 15, 2026**, the bids will be opened and read aloud at the Conference Room in the offices of Housing Authority of the City of Orange, located at 340 Thomas Boulevard, Orange, New Jersey 07050.

A copy of the contract documents may be obtained in person at the Orange Housing Authority, from **Dawn Edmond**, 973-677-4577, 340 Thomas Blvd., Orange, NJ, during regular business hours of 9:00 a.m. to 4:30 p.m. You must also have a check in the amount of \$100.00 payable to the Orange Housing Authority. This check is a non-refundable fee

All bids must be submitted by 2:30 p.m., on **Wednesday July 15, 2026**, to the Orange Housing Authority, Attn: Dr. Walter D. McNeil, Jr., Ph. D., Executive Director, 340 Thomas Boulevard, Orange, New Jersey 07050.

Please submit one (1) original and three (3) copies of your bid in a sealed envelope reflecting on the outside, the bidder's name and "Sealed Bid **INFORMATION TECHNOLOGY AND SECURITY SUPPORT SERVICES FOR THE ORANGE HOUSING AUTHORITY.**" The Orange Housing Authority will consider all bids properly submitted at its scheduled Bid Opening.