

**REQUEST FOR PROPOSALS FOR
INFORMATION TECHNOLOGY AND SECURITY SUPPORT SERVICES
FOR THE ORANGE HOUSING AUTHORITY**

The Housing Authority of the City of Orange, New Jersey (HACONJ) invites qualified and experienced vendors to submit proposals to provide comprehensive Information Technology and Security Support Services. The selected vendor will deliver endpoint management, help desk support, cybersecurity, network administration, website support, Microsoft 365 security management, and a strategic data migration plan.

The ideal vendor will resolve computer systems and network issues in accordance with standard and acceptable maintenance and support benchmarks. The successful vendor will be expected to organize HELP DESK service calls efficiently and to ensure that there is NO significant computer downtime during normal working hours, generally 8:00 AM to 5:00 PM, Monday through Friday. The vendor is expected to report on the status of technology issues and communicate effectively with HACONJ departments.

HACONJ seeks a technology partner who can not only maintain the current IT environment but also guide the organization through a modernization effort, including the migration of on-premises file server data to Microsoft SharePoint within Microsoft 365. The contract for services will specifically include the following:

- 1) Initial assessment
- 2) Endpoint Support (Approximately 40 Windows 11 Endpoints)
- 3) File Server to Sharepoint Migration Project
- 4) Network Support (Including Wi-Fi and Local Networking)
- 5) Website Support
- 6) Microsoft 365 Environment Security
- 7) Cybersecurity Services
- 8) Cyber Risk Certification Services
- 9) Strategic IT Planning

An original and one (1) copy of the proposal must be submitted no later than Wednesday, July 15, 2026 at 2:00 p.m. The proposal should include a detailed background of the company and all appropriate information, detailing the company's ability to do business in State of New Jersey and included all appropriate insurance certificates.

All proposals must be submitted to Walter D. McNeil, Jr., Executive Director at the Housing Authority of the City of Orange, 340 Thomas Boulevard, Orange, New Jersey 07050.