

MINUTES FROM A REGULAR MEETING APRIL 21, 2022

A Regular Meeting of the Board of Commissioners of the Housing Authority of the City of Orange was called to order at 2:30 p.m. on April 21, 2022 via ZOOM web-based application. The Executive Director advised that all requirements of the Sunshine Law were met. A roll call was taken as follows:

Present

Chairman Ernest Williams
Vice Chairman Joseph Juliano
Treasurer Christopher Jackson
Parliamentarian Clifford Ross
Commissioner Hashim Garrett
Commissioner Kurt Mills

Also Present

Walter D. McNeil, Jr., Executive Director
Marsha Moore, Esq., Post Polak, PA
Frank Glien

Absent

Commissioner Betty McLeod

The pledge of allegiance was said.

Chairman

Williams called for a motion to adopt the agenda. Commissioner Jackson moved to adopt the agenda. Commissioner Juliano seconded.

Chairman Williams called for discussion

No discussion

A roll call was taken

All Commissioners voted in favor.

TREASURER'S REPORT

Executive Director McNeil requested that the rules be suspended to allow the Auditor Frank Glien, to give his report.

Mr. Glien, CPA introduced himself to the Board and proceeded to give his audit report on the audited financial statements for the period ending March 31, 2021. Mr. Glien shared his report on the screen.

Glien advised the Board that his 3 reports report on the financial statement, the report of the compliance and internal control in accordance with government standards, and a report on HACO's major programs in accordance with the uniform guidance.

His opinion on HACO's financial statements for the year ending March 31, 2021 is based on the procedures that he performed in accordance with the accepted auditing standards, his opinion is that HACO's financial statement was fairly stated in all material respects in accordance with generally accepted accounting principles. It's known as an unmodified opinion, he said it's the highest opinion you can get.

He stated that his report also deals with other matters, other matters being the required supplementary information, which is just a recap by management of what happened to the authority, the changes that took place within the authority for the year ending March 31, 2021. There was also a report on the schedule of major federal awards, monies received from HUD for Section 8, Public Housing, capital grants. It also was fairly stated in all material respects in relation to the financial statements.

The other report, on the internal control of the financial reporting . These are the controls that are in place to make sure HACO's financial statements are fairly stated. And if there are deficiencies or material weakness, I am required to report on that. My report states that there are no deficiencies or material weaknesses in your internal control or financial reporting.

Also, the Government requires that you issue a report on your compliance with law, regulations and contract agreements and whether there were any instances of non-compliance so again there were no instances of non-compliance with any Federal law or regulations , or the terms of your contract agreements.

My last report is the report on your major programs that's required by uniform guidance, that's requirements for every federal program, and since your only federal funder is HUD, this is my report for your funding you receive from HUD for your major programs, based on my analysis on what your major programs were, this report deals with your Section 8, Public Housing, and the Capital fund Program. I am required to give an opinion on whether your in compliance or not, and based the procedures performed there were no instances of non-compliance with HACO's Federal Programs.

The report also address your internal control, which is the checks and balances you have in place to make sure your spending federal funds the way that they are supposed to be spent, and also other compliance issues such as eligibility, procurement and so forth. I am required to give a report on whether you have adequate controls over these programs. Based on the procedures performed there were no deficiencies and no instances of material weakness of your internal control. And there were no findings that needed to be reported under the uniform guidance.

Those are my three reports, the last section is just a summary of my auditors result and it's really just a recap of everything I previously said. There were no weaknesses in HACO's internal control, there were no instances to non-compliance material to the financial

statements. There were no findings or questioned costs to your federal rewards programs, and there were no findings of or questioned costs in the prior year.

The Executive Director advised that the report will be submitted to HUD and the regional office.

The treasurer stated that he met with the Executive Director and Mr. Glien for clarity, and stated that the Housing Authority's good reputation is reflected in the audit,

The Chairman thanked the Executive Director and staff for the work they put in to make sure the housing authority continues to have positive reports.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the budget report for the fiscal year 2023.

PUBLIC SESSION

RESOLUTIONS

Chairman Williams called for a motion to adopt Resolution No. 5683-22 Resolution of the Board of Commissioners of the Housing Authority of the City of Orange approving Bills. Commissioner Jackson moved to adopt. Commissioner Juliano seconded.

Chairman Williams called for discussion
No discussion
A roll call was taken
All Commissioners voted in favor.

Chairman Williams called for a motion to adopt Resolution No. 5684-22 Resolution of the Board of Commissioners of the Housing Authority of the City of Orange authorizing PNC Bank to honor checks bearing facsimile signatures of Chairman Ernest Williams, Treasurer Christopher Jackson, and Executive Director Walter D. McNeil, Jr. Commissioner Jackson moved to adopt. Commissioner Juliano seconded.

Chairman Williams called for discussion
Treasurer Jackson wanted to verify what the signatures will be used for.
McNeil responded bills and payroll.
A roll call was taken
All Commissioners voted in favor.

Chairman Williams called for a motion to adopt Resolution No. 5685-22 Resolution of the Board of Commissioners of the Housing Authority of the City of Orange approving the United States Department of Housing and Urban Development Operating Budget. Commissioner Jackson moved to adopt. Commissioner Juliano seconded.

Chairman Williams called for discussion
No discussion
A roll call was taken
All Commissioners voted in favor.

UNFINISHED BUSINESS

The Board discussed the legalization of marijuana and what the new laws mean for HACO's building. The Executive Director stated that there is no smoking in the building. He ended with stating he would set up a meeting with the Board and HACO's counsel to discuss the matter further.

The Chairman thanked the Board and staff for coming out to help him celebrated receiving an award from the NAACP

NEW BUSINESS

Chairman Williams called for a motion to adjourn the meeting. Commissioner Juliano moved to adjourn. Commissioner Jackson seconded.

A roll call was taken
All Commissioners voted in favor

Motion to close. All in favor.

Meeting was adjourned at 3:24 p.m.

Respectfully submitted,

Dr. Walter D. McNeil, Jr.
Secretary